

Health and Safety Protocols

TDF Handbook 2020-2021



Please Read This Handbook Thoroughly

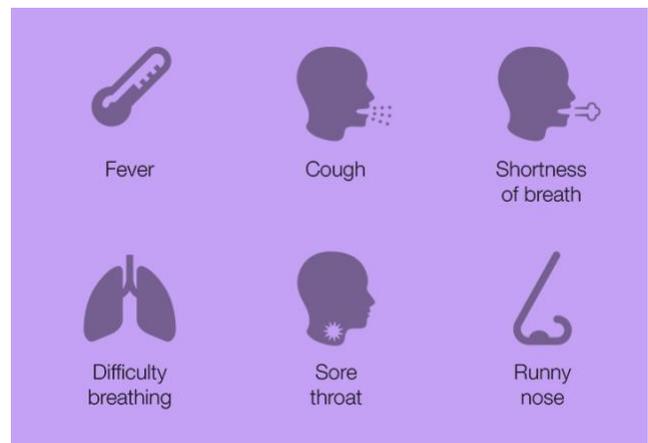
The Faculty and Staff of The Dance Factory take your dancer and families health and safety very seriously. We have spent a great amount of time implementing our new procedures and Covid-19 guidelines so we can safely welcome back our students into a safe and positive environment.

As the pandemic continues and constantly changes and evolves, the uncertainty it brings will mean for a fluid adjustment to our rules and procedures to stay up to date with AHS recommendations. We thank you for your understanding and flexibility as we navigate this new normal to keep our procedures up to date and dancers safe. We will continue to communicate and keep our families informed throughout the year.



Important Symptom Policy

If you or someone you have been in contact with has a confirmed case of Covid-19, please notify the studio immediately. If students or staff are ill with symptoms, they must stay home and either isolate for 10 days or until symptoms resolve, whichever is longer. We will be following all AHS guidelines and changes closely and will always keep you informed and updated of any studio changes.





Class Capacity

All classes have been reduced to ensure dancers can maintain distancing inside studios. Studios have been gridded and marked off into 6 foot squares, and 6 foot barre markers.

Studio Separation

Dancers will be kept in the studio for the duration of their class and use designated restrooms. Our Studio 'T' will use the changeroom restroom, and Studio 'D' and 'F' will use the restrooms within their own studio space. The lobby restroom will be used for any other dancers in the lobby.

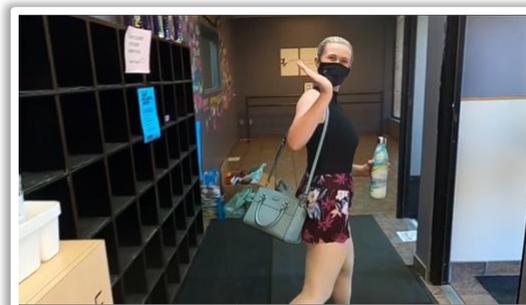


Physical Distancing

The studio lobby and changeroom has been set up with dancer foot markers every 6 feet. Any person in these common spaces will need to be masked, unless eating or drinking.

Office Hours and Lobby

Our lobby will be closed until further notice for parents waiting for their dancers. Children under 7 years may be walked in by their parent, but are asked to wait outside until their dancers class is finished. To limit capacity, in person office visits will be paused. We will be happy to answer any questions by phone, email or in person appointments only.



Entering and Exiting the Studio



When Entering

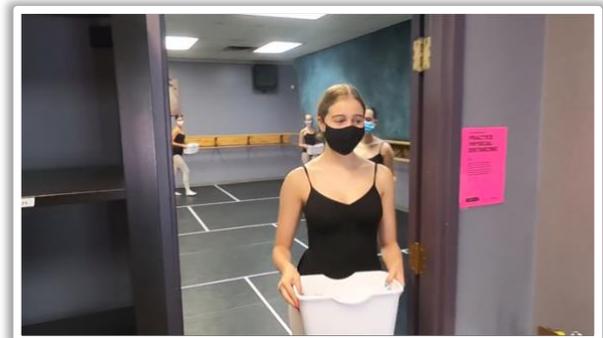
Our Office Staff will be ready to greet you when your dancer arrives at the studio.

- Per current regulations any parent, adult, dancer, or sibling 2+ coming near or into the studio is required to wear a mask
- Parents of dancers age 7+ are asked to wait outside and in your car when possible
- Dancers will be temperature checked and given hand sanitizer upon entry.
- Please wait until you see a TDF staff member ready to check your dancer in.
- Dancers and Parents may be asked symptom questions to ensure the health and safety of our TDF Family
- Please only arrive 5 min prior to class



When Exiting

Dancers will be given sanitizer upon exit of the studio. We ask for parents to please be prompt whenever possible with pick up to help with the flow of our students exiting and entering in timely manner. Parent of dancers under 7 years will be permitted inside 5 min if needed, however we ask anyone entering, please use the sanitizer provided.



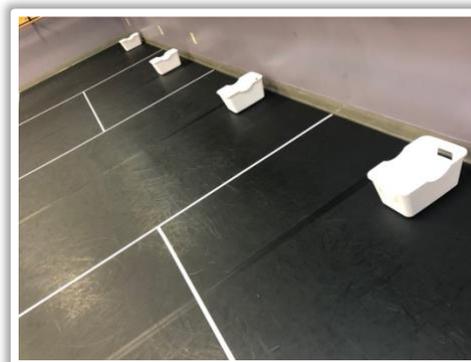


Personal Protective Equipment

The Dance Factory is following Calgary Bylaw regulations and will require all parents and dancers to wear masks upon entering, exiting, and when in lobbies, changerooms, and washrooms.

Masks While Dancing?

Dancers are not required to wear them while in class dancing. Upon entry to their designated studio, masks will be removed and placed in the dancers designated basket/container. If you wish for your dancer to wear their mask during class please let one of our staff members know and we are happy to accommodate this. Should your dancer forget their mask we do have disposable masks available for a \$1 purchase.



Will the Teachers be in Masks?

Teachers and staff will be masked when in the changeroom, lobbies, and office. When teaching and staying distanced, teachers have the option to remove their mask. However if they come within the 6 foot square, which is sometimes required, they will be required to wear their mask. This may occur, during proper corrections, spotting or more often with our younger dance classes.

Where is my Mask Stored?

To ensure the health and safety of all dancers and staff, we are asking each dancer to bring in their very own small container. We have purchased some at Dollarama, and Ikea as backups. Ikea has a great foldable shoe box that is ideal for the holding of your dancers mask and water bottle. Dancers are welcome to decorate their containers with their name and anything else!



Hand Washing and Sanitization



Please Read This Thoroughly

All Dancers and parents are asked to wash their hands before leaving home, and then once at the studio will be required to use the hand sanitizer provided upon entry. Dancers will also be required to wash their hands during class or anytime after using the washroom, coughing, sneezing, and before and after eating. Dancers who leave the changing rooms, leave their studio will be required to sanitize.



How is the Studio Cleaned

We have taken your dancer and families health into great consideration when choosing the right products to clean and disinfect the studio. High touch surfaces will be sanitized between every class and the entire studio, lobby, change room and all common places will be fogged every evening with Vital Oxide. This is a chemical free, powerful hospital grade disinfectant that's authorized by health Canada and the environmental protection agency.

Vital Oxide is created locally by Healthy Space Technologies, and is a non toxic Covid 19 disinfectant to keep our space clean and healthy for our young dancers bodies and lungs. It's important to us that we are choosing healthy and safe options to disinfect our studio space.



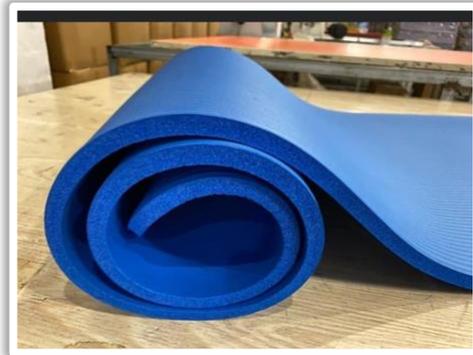


Studio Equipment

There have been increased measures implemented to ensure high touch areas of every dance room and shared space are disinfected multiple times throughout each day. We have removed some of the shared equipment that is harder to share and this will limit cross contamination between students. Dancers ages 6+ in multiple classes will be given individual cubbies marked with their names to keep their belongings

Acro and Yoga Mats

Dancers will have their own individual Acro mats for the duration of Acro class. If you have purchased one for your dancer we anticipate them to arrive in September, and will be using yoga mats until they arrive. Please bring your yoga mat to class. Please **also** bring a mat for all Jazz/lyrical/tech classes. These can be kept in your dancers cubbies. If you did not purchase your own Acro mat for Acro we will have mats dancers will use and will be disinfected after every use.



Prop Kits

Our tiniest dancers love the use of props and they add the imaginary element to class which is so very important. In order to eliminate sharing, we have individual prop kits for our tiny toes, kinder kombo, and all pre level classes (age 5) available to purchase for \$10. We thank you for purchasing these to ensure the health and safety of every dancer.

A Note From Miss Katie...Thank You!!

I thank you immensely for continuing to trust us with your most valuable assets, your children. We understand and care deeply about everyone's health and safety and are doing everything we can to offer your dancer a positive sense of normalcy, while still implementing health and safety guidelines. Thank you for choosing The Dance Factory, your support is greatly appreciated.

